**(Example) Minute Template 1: ALL PROPERTY**

**Property characteristics included in the valuation report or real estate agent appraisal.**

The Trustees confirms that the market value of the property as listed below and included in the financial statements as at 30 June 20XX, is based on objective and supportable data as required by Regulation 8.02B of SISR. The objective and supportable data is attached in the form of a [Real Estate Market Appraisal from the XXXX dated XX/XX/20XX / RP data dated XX/XX/20XX / PriceFinder report dated XX/XX/20XX] and is summarised as follows:

**Property Address:** XXXXXX

**Market value:** $XXXXXX

The trustees confirm that this report accurately describes the property characteristics and includes relevant comparable property sales market data at or around 30/06/20XX.

*\*The example minute is to be included as part of an annual trustee minute or as a separate resolution by the trustee.*