

This newsletter article (July 2024) has been prepared to communicate updates to our standard templates that are required for the preparation of funds to be audited for FY2024.

Audit Report Update

The ATO has released an updated audit report template effective for all audit reports issued after 01/07/2024. [Self-managed superannuation fund independent auditor's report | Australian Taxation Office \(ato.gov.au\)](#)

There are no changes to the Evolv audit report template to support compliance with this ATO updated template.

The change to the ATO audit report template incorporates an update to include reference to ASQM1 noted below. This Auditing Standard reference was updated to the Evolv audit report in a prior year upon our firm updating our policy and procedures to support compliance with this standard.

- ▶ Auditing Standard ASQM 1 Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements.

A change to our template has been made to specify the make-up of the special purpose financial report within the Audit Opinion as follows:

- ▶ I have audited the special purpose financial report of the (name of superannuation fund) comprising the Statement of Financial Position as at 30 June 20XX, the Operating Statement for the year ended 30 June 20XX, notes to the financial statements and Trustee Declaration.

This change has been made to clearly articulate the make up of the special purpose financial report, as this report is often compiled with other documents associated with year end compliance by the tax agent.

Audit Representation Letter Template

A new template is now available via the client portal, which can also be viewed as a PDF [here](#).

The following changes have been made to the audit representation template to support clarification of use and compliance with relevant standards and guidance:

Representation letter date

As per the auditing standards the representation letter is a representation by the trustee in respect of the financial report and is required to be considered and signed as at the date of issue of the financial report. The date of the issue of the representation letter and this dating requirement has been added to our representation letter. Please be mindful of this requirement when issuing and amending the financial report to support the audit process.

XX/XX/20XX (as per the date of the signed trustee declaration forming part of the financial statements)

The following sections have been updated. For your reference they have been highlighted in the new Representation Letter [here](#).

Section 7: Fund Books and Records - clarification of Trustee responsibilities in respect of funds books and records and more clearly articulate the type of records and retention period for 5 and 10 years

Section 8: Investment Strategy – elaboration to support this considers the circumstances of the fund as a whole and the inclusion of a trustee representation that throughout the period the investments are in line with this strategy

Section 9: Asset Form and Valuation - clarify the fund investment carrying value is market value and confirmation by the trustee that they are not aware of a material event post period end that would result in a material change in value.

Audit Engagement letter Template

A new template is now available via the client portal, which can also be viewed as a PDF [here](#).

This audit engagement template should be used for all audit engagement letters issued going forward.

Should a fund have an Evolv signed audit engagement letter incorporating the change in legislation from FY2021 onwards, there are no material legislative changes that would require the audit engagement letter to be reissued.

The following changes have been made to support better alignment with the Auditing Standards and associated guidance -

Inclusion of timeframe for Audit report and our auditor responsibilities:

- ▶ The annual audit of the financial reports and records of the fund must be carried out during and after the end of each year of income. In accordance with section 35C of the SISA, we are required to provide to the trustees of the fund an auditor's report in the approved form within the prescribed time as set out in the SISR, 28 days after the trustees have provided all documents relevant to the preparation of the auditor's report.

Elaboration of the review program responsibilities

- ▶ Information acquired by us in the course of our engagement is subject to strict confidentiality requirements. Information will not be disclosed by us to other parties except as required or allowed for by law or professional standards, or with your express consent. As noted above our audit files may be subject to review as part of the compliance program of a professional accounting body or the ATO. We advise you that by signing this letter you acknowledge that, if requested, our audit files relating to this compliance engagement will be made available under these programs. Should this occur, we shall advise you. The same strict confidentiality requirements apply under these programs as apply to us as your auditor.